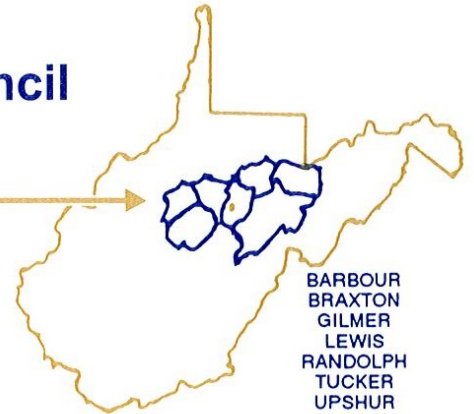


# Region VII Planning and Development Council

99 EDMISTON WAY • SUITE 225 • BUCKHANNON, WV 26201  
PHONE: (304) 472-6564 • FAX (304) 472-6590



**AGENDA—Regular Meeting**  
**The Event Center at Brushy Fork, Buckhannon, WV 26201**  
**April 22, 2019**  
**12:00 pm**

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Introductions
5. Approve minutes from October 22, 2019 regular meeting
6. Approve minutes from March 4, 2019 special meeting
7. Treasurer's Report
8. Chairman's Report
9. Executive Director's Report
10. Review and Approval of ESRI's Small Municipal and County Government Enterprise Agreement (EA)
11. Review and Approval of FY2020 Budget
12. Discussion and Consideration of Atlantic Coast Pipeline Resolution
13. Consider Projects for Review
14. Adjournment

The next regularly scheduled meeting is tentatively set for July 22, 2019.

# Region VII Planning and Development Council

99 EDMISTON WAY • SUITE 225 • BUCKHANNON, WV 26201  
PHONE: (304) 472-6564 • FAX (304) 472-6590



## MINUTES OF JANUARY 28, 2019, QUARTERLY COUNCIL MEETING HELD AT the Brushy Fork Event Center, Buckhannon, WV

Chairperson Lowell Moore called the meeting to order at 12:00 p.m.

### ATTENDANCE:

#### Council Members:

- |                      |                                |
|----------------------|--------------------------------|
| 1. Matt Quattro      | Mayor, City of Thomas          |
| 2. Shana Frey        | Barbour County Commission      |
| 3. Tim McDaniel      | Barbour County Commission      |
| 4. Terry Cutright    | Upshur County Commission       |
| 5. A.G. Trusler, Jr. | Upshur County Private Sector   |
| 6. James Tatman      | Mayor, Town of Sand Fork       |
| 7. Ruth Straley      | Mayor, Town of Jane Lew        |
| 8. Mike Cvechko      | Barbour County Private Sector  |
| 9. Cindy Whetsell    | Lewis County Private Sector    |
| 10. Kevin Stalnaker  | Lewis County Private Sector    |
| 11. Agnes Queen      | Lewis County Commission        |
| 12. Dennis Filler    | Tucker County Private Sector   |
| 13. Lowell Moore     | Tucker County Commission       |
| 14. Melvin Gum       | Braxton County Commission      |
| 15. Connie Tenney    | Upshur County Private Sector   |
| 16. John Bennett     | Gilmer County Commission       |
| 17. Greg Cunningham  | Lewis County Private Sector    |
| 18. Bob Hardman      | Gilmer County Private Sector   |
| 19. Mark Doak        | Randolph County Private Sector |

#### Guests:

- |                     |                                      |
|---------------------|--------------------------------------|
| 20. Rod Wyman       | Lewis County Commission              |
| 21. Lynn Phillips   | Representative, Governor Jim Justice |
| 22. John Hoffman    | Braxton County OEM                   |
| 23. George Skidmore | Braxton County Commission            |
| 24. Bob Pingley     | City of Elkins                       |
| 25. Melody Himes    | City of Elkins                       |

26. Michael Garcia  
27. Rhett Dusenbury

Representative, Senator Manchin  
Representative, Congressman Mooney

**Executive Director and Staff:**

28. Shane Whitehair  
29. Peggy Ball  
30. Cam Matheny  
31. Cary Smith  
32. Jim Marshall  
33. Stacey McDaniel

Executive Director  
Administrative Assistant  
Financial Consultant  
Project Manager  
Project Specialist  
GIS Specialist

**Agenda Items 1,2,3**

**CALL TO ORDER – MOMENT OF SILENCE – PLEDGE OF ALLEGIANCE**

After calling the meeting to order and welcoming all in attendance, Chairman Lowell Moore led the group in a moment of silent meditation and prayer and the “Pledge of Allegiance”.

**Agenda Item 4  
INTRODUCTIONS**

Chairman Lowell Moore requested that everyone in attendance introduce themselves.

**Agenda Item 5  
APPROVE MINUTES FROM October 22, 2018 MEETING**

Chairman Lowell Moore asked if there were any additions or corrections to the previous meeting minutes from the October 22, 2018, quarterly meeting. With no corrections noted, Mike Cvechko made a motion to accept the minutes as presented. Dennis Filler seconded the motion and the motion passed unanimously.

**Agenda item 6  
TREASURER’S REPORT**

Connie Tenney presented the financial statements for the second quarter of Fiscal Year 2019. Connie reminded everyone that the checking account balance is higher due to transferring the CD’s into the checking to take advantage of the higher interest rate. Connie gave an overview of the budget to the actual summary for the second quarter of FY2019. There were no questions or comments.

**Agenda item 7**  
**DISCUSSION AUDIT FY2018**

Cam discussed the FY2018 final audit report conducted by Brown Edwards, Certified Public Accountants. He stated that there were no issues or mistakes as well as no findings. There were no questions or comments. Copies of the audit were made available.

**Agenda item 8**  
**CHAIRMAN'S REPORT**

Chairman Lowell Moore asked everyone to follow the legislative session and to review the bills that will affect the towns, cities, and counties. Chairman encouraged everyone to reach out to your elected officials.

**Agenda item 9**  
**REGIONAL GIS PROGRAM**

Shane discussed how the Regional GIS program could be beneficial in data management for cities, towns, and counties to map utility lines as well as other data. Shane stated that about twenty entities have shown interest in getting on board with the GIS program. Region VII Planning and Development Council will have an investment of \$30,000 each year for three years. There is a minimal cost for each license for each entity that participates. Shane suggested a committee be formed to plan for the program in regards to additional fees to offset some of the costs of the agency. Shane felt that a target date to launch the program would be July 1, 2019, which is start of the fiscal year. Shane answered all questions and concerns relating to the program.

**Agenda item 10**  
**GIS COMMITTEE**

Lowell Moore appointed the following to members serve on the GIS Committee:

- Lowell Moore
- Connie Tenney
- Tim McDaniel
- Agnes Queen or Cindy Whetsell
- Terry Cutright
- Dennis Fitzpatrick
- Mike Cvechko (Alternate)
- Dennis Filler (Alternate)

Lowell asked that if anyone did not want to serve on the committee to please notify Region VII office as soon as possible.

**Agenda item 11**  
**EXECUTIVE DIRECTOR'S REPORT**

Shane discussed the WV Regional Planning and Development Councils 2018 Annual Report brochure.

The government shutdown has affected some federally funded projects pay requisitions, however, it did not affect Region VII Planning and Development Council funding.

Shane attended the EDA Conference in Charleston. Shane and some of the regional council directors had meetings with the new Executive Director of the WV Development Office Mike Graney and representatives of the legislature. Shane felt it was important to introduce the Regional Councils to the new leadership and representatives.

Shane mentioned upcoming training that he and Cary will be attending the NADO Conference in Washington, D.C. in March 2019. Stacey will also be attending the GIS Conference also in Washington, D.C. this week.

Shane noted that the upcoming year will be a busy one for Region VII PDC. Region VII will be hosting the annual WV Regional Planning and Development Council Conference in September at Canaan Valley Resort. Region VII Office will be moving this summer to the new office at the Upshur County Innovation Center. Implementing the Regional GIS Program will also be coming up.

**Agenda item 12**  
**ARC FLEX-E GRANT APPLICATION - RESOLUTION**

Shane presented a resolution approving the submission of an ARC Flex-E Grant application. This application is for Region VII Planning and Development Council to assist Braxton County municipalities in the assessment of abandoned, dilapidated and vacant structures. This grant focuses on distressed counties. This application is for \$9,000 ARC Grant funds along with Region VII Planning and Development Council matching funds of \$1,000 for a total project of \$10,000. Mike Cvechko made a motion to approve the resolution and was seconded by Jim Tatman. The motion was passed unanimously.

**Agenda item 13**  
**REGIONAL HAZARD MITIGATION PLAN UPDATE**

An update on the Regional Hazard Mitigation Plan of the 31 local governments, only 1 has not accepted the mitigation plan. No questions or comments were made.

**Agenda item 14**  
**CONSIDER PROJECTS FOR REVIEW**

Shane stated that there were no projects for review.

**Agenda item 15**  
**ADJOURNMENT**

Chairman Lowell Moore ask if there were any questions or comments. There were no questions or comments.

Agnes Queen made a motion to adjourn the meeting and Dennis Filler seconded the motion. Motion carried.

Next quarterly meeting will be April 22, 2019.

Respectfully submitted,

\_\_\_\_\_

Chairperson

\_\_\_\_\_

Date

\_\_\_\_\_

Executive Director

\_\_\_\_\_

Date

# Region VII Planning and Development Council

99 EDMISTON WAY • SUITE 225 • BUCKHANNON, WV 26201  
PHONE: (304) 472-6564 • FAX (304) 472-6590



## MINUTES OF MARCH 4, 2019, SPECIAL COUNCIL MEETING HELD AT Region VII PDC Conference Room, Buckhannon, WV

Chairperson Lowell Moore called the meeting to order at 12:00 p.m.

### ATTENDANCE:

#### Council Members:

- |                    |                                |
|--------------------|--------------------------------|
| 1. Shana Frey      | Barbour County Commission      |
| 2. Tim McDaniel    | Barbour County Commission      |
| 3. Terry Cutright  | Upshur County Commission       |
| 4. Cindy Whetsell  | Lewis County Private Sector    |
| 5. Agnes Queen     | Lewis County Commission        |
| 6. Dennis Filler   | Tucker County Private Sector   |
| 7. Lowell Moore    | Tucker County Commission       |
| 8. George Skidmore | Braxton County Commission      |
| 9. Bob Hardman     | Gilmer County Private Sector   |
| 10. Mark Doak      | Randolph County Private Sector |
| 11. Cindy Karelis  | Town of Beverly, Mayor         |
| 12. Richard Roach  | Town of Gassaway, Mayor        |

#### Call-In Members:

- |                     |                               |
|---------------------|-------------------------------|
| 13. Mike Cvechko    | Barbour County Private Sector |
| 14. Connie Tenney   | Upshur County Private Sector  |
| 15. Evelyn Post     | Braxton County Private Sector |
| 16. Dorothy Judy    | City of Parsons, Mayor        |
| 17. Kevin Stalnaker | Lewis County Private Sector   |
| 18. John Bennett    | Gilmer County Commission      |

#### Guests call-in:

- |                 |                 |
|-----------------|-----------------|
| 19. Jason Myers | City of Parsons |
|-----------------|-----------------|

**Executive Director and Staff:**

20. Shane Whitehair	Executive Director
21. Peggy Ball	Administrative Assistant
22. Cary Smith	Project Manager
23. Stacey McDaniel	GIS Specialist

**Staff Call-in:**

24. Cam Matheny	Financial Consultant
-----------------	----------------------

**Agenda Items 1,2,3**

**CALL TO ORDER – MOMENT OF SILENCE – PLEDGE OF ALLEGIANCE**

After calling the meeting to order and welcoming all in attendance, Chairman Lowell Moore led the group in a moment of silent meditation and prayer and the “Pledge of Allegiance”.

**Agenda Item 4**

**INTRODUCTIONS**

Chairman Lowell Moore requested that everyone in attendance introduce themselves.

**Agenda Item 5**

**DISCUSSION AND POSSIBLE ACTION ON LEASING A VEHICLE**

Chairman Lowell Moore and Shane discussed leasing a vehicle for Region VII PDC. At this time employees are using their personal vehicles to travel to meetings. Shane noted that he had done an analysis to compare the cost of leasing versus paying mileage to employees at fifty-eight cents per mile and they are basically equal in costs. Members discussed the lease and insurance requirements. Shane stated that he would do a three-year lease for 45,000 miles for approximately \$400 - \$450 dollars monthly. He also noted that all miles used would be charged to the appropriate project to cover that costs. Shane contacted the Insurance Agent at the Risk Pool and the insurance would be \$300 yearly. Agnes Queen made a motion to approve leasing a vehicle. Dorothy Judy seconded the motion. All in attendance voted unanimously to approve the leasing of a vehicle for Region VII PDC. Motion carried.

**Agenda item 6**

**DISCUSSION AND APPROVAL OF ASSESSMENT DUES**

Chairman Lowell Moore gave a review of the past discussion of the GIS program and agreement with ESRI. He noted that this program would be beneficial for all member governments and local Public Service Districts. Region VII Planning and Development Council’s investment with ESRI for a three-year contract will be \$30,000 yearly for a



total of \$90,000. Region VII PDC special GIS Committee had two meetings to discuss how to implement this GIS program. The committee agreed to increase the assessment dues by fifteen cents per capita for all member governments. Chairman Moore stated that this would need to be reviewed in three years. After much discussion with the attendees, Evelyn Post made a motion to approve the assessment due increase. Agnes Queen seconded the motion. Motion carried unanimously.

**Agenda item 7**  
**ADJOURNMENT**

Chairman Lowell Moore ask if there were any questions or comments. There were no questions or comments.

Agnes Queen made a motion to adjourn the meeting and George Skidmore seconded the motion. Motion carried.

Next quarterly meeting will be April 22, 2019.

Respectfully submitted,

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**Region VII Planning and Development Council**  
**FY 2020 PROPOSED BUDGET**  
For the year ending June 30, 2020

<b>BUDGETED REVENUES</b>	Approved FY2019	Proposed FY2020	Projected FY2021
EDA	70,000	70,000	70,000
ARC	77,322	77,382	77,382
WV Allocation	31,363	31,000	31,000
Assessment Dues	149,452	171,870	171,870
337 Weston Sewer TT/BV	30,000	50,000	25,000
361 Mill Creek Water	0	10,000	61,000
370 Lewis EDA AML Water	19,000	0	0
372 Lewis EDA North West Water	35,000	0	0
379 Philippi Water Tanks	30,000	0	0
387 Flatwoods Canoe Run PSD Phase I	36,863	35,000	0
388 CWVDA Regional Broadband	0	0	25,000
389 RCDA Power Grant	0	40,000	20,000
391 UCDA Power Grant	34,000	0	0
393 Davis Water	20,000	15,000	35,000
394 Elkins Road PSD PH III	10,000	20,000	50,000
396 Century Volga PSD Sewer	30,000	30,000	25,000
420 FCR PSD Weyerhaeuser Water	20,000	20,000	35,000
421 RCDA Armstrong Flooring	25,000	20,000	0
422 FCR PSD Phase II Water	20,000	30,000	10,000
423 UCDA AML PILOT	50,000	30,000	50,000
424 Elkins Sewer Improvements	10,000	10,000	43,000
427 Gilmer County PSD FCI Water Tank	0	25,000	
428 Parsons Kingsford Sewer	0	10,000	5,000
429 NHJ PSD Phase III Sewer	0	0	20,000
430 Sand Fork Sewer	0	0	35,000
502 Parsons GIS Mapping	20,000	0	0
507 ARC GIS Planning Grant	0	57,748	72,252
<b>TOTAL REVENUES</b>	718,000	753,000	861,504

<b>BUDGETED EXPENSES</b>	Approved FY2019	Proposed FY2020
Personnel	342,603	355,895
Fringe Benefits	114,940	121,358
Contractual Services	19,000	22,000
Travel	18,000	10,000
Rent	35,000	29,000
Equipment	17,500	3,600
Office Supplies	5,000	5,000
Postage and Shipping	1,500	2,500
Telephone	9,000	12,000
Printing	2,500	2,500
Subscriptions	1,500	1,500
Advertising	1,500	1,500
Insurance	12,000	12,000
Legal	2,000	2,000
Consulting	58,100	58,100
Computer Hardware and Software	25,000	45,000
Membership Dues	7,500	8,500
IT Services	10,000	10,000
Conferences and Training	18,000	20,000
Meetings	10,000	10,000
Automobile Expense	-	10,200
Miscellaneous	7,357	10,347
<b>TOTAL EXPENSES:</b>	718,000	753,000

**Region VII Planning and Development Council**  
**Balance Sheet**  
As of March 31, 2019

	<u>Mar 31, 19</u>	<u>Dec 31, 18</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
101 · Community Bank Cash in Bank	408,091.47	443,737.82
<b>Total Checking/Savings</b>	408,091.47	443,737.82
<b>Accounts Receivable</b>		
110 · Accounts receivable	256,550.34	226,676.61
120 · Assessments Receivable	663.00	2,836.25
121 · Grants Receivable	9,728.88	9,728.88
<b>Total Accounts Receivable</b>	266,942.22	239,241.74
<b>Other Current Assets</b>		
125 · Prepaid expenses	5,070.00	5,070.00
<b>Total Other Current Assets</b>	5,070.00	5,070.00
<b>Total Current Assets</b>	680,103.69	688,049.56
<b>TOTAL ASSETS</b>	<b><u>680,103.69</u></b>	<b><u>688,049.56</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Other Current Liabilities</b>		
229 · Accrued Dental	284.00	284.00
242 · Deferred Revenue	174,419.06	174,419.06
<b>Total Other Current Liabilities</b>	174,703.06	174,703.06
<b>Total Current Liabilities</b>	174,703.06	174,703.06
<b>Total Liabilities</b>	174,703.06	174,703.06
<b>Equity</b>		
301 · Unrestrict Net Assets	421,601.08	421,601.08
Net Income	83,799.55	91,745.42
<b>Total Equity</b>	505,400.63	513,346.50
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>680,103.69</u></b>	<b><u>688,049.56</u></b>

**Region VII Planning and Development Council**  
**FY'18-19 Budget Summary**  
**For the quarter ending March 31, 2019**

	Current Activity Jan-March 2019	YTD Activity 2019	FY '18 - '19 Budget	Budget Remaining	% of Budget Utilized
<b>Income</b>					
400 · Grant Revenue	41,467.78	128,629.78	178,685.00	50,055.22	71.99%
415 · Assessment Dues	0.00	149,452.00	149,452.00	0.00	100.00%
470 · GIS Services	25,000.00	25,000.00	20,000.00	-5,000.00	0.00%
480 · Project Administration Income	66,625.56	183,880.99	369,863.00	185,982.01	49.72%
485 · Event Sponsorship	0.00	0.00	0.00	0.00	0.00%
490 · Miscellaneous Income	301.14	301.14	0.00	-301.14	0.00%
495 · Interest Income	498.81	1,806.01	0.00	-1,806.01	0.00%
496 · In-Kind Revenue	0.00	0.00	0.00	0.00	0.00%
<b>Total Income</b>	<b>133,893.29</b>	<b>489,069.92</b>	<b>718,000.00</b>	<b>228,930.08</b>	<b>68.12%</b>
<b>Expense</b>					
500 · Personnel	68,591.07	196,934.27	342,603.00	145,668.73	57.48%
505 · Fringe Benefits	28,973.06	78,135.74	114,940.00	36,804.26	67.98%
520 · Contractual	4,995.00	10,923.43	19,000.00	8,076.57	57.49%
521 · Travel & Per Diem	3,137.90	7,886.38	18,000.00	10,113.62	43.81%
522 · Space & Utilities	8,535.75	25,807.60	35,000.00	9,192.40	73.74%
523 · Equipment	-	-	17,500.00	17,500.00	0.00%
524 · Office Supplies	833.91	1,337.38	5,000.00	3,662.62	26.75%
525 · Postage	477.99	1,354.15	1,500.00	145.85	90.28%
526 · Telephone	2,078.48	6,455.92	9,000.00	2,544.08	71.73%
527 · Printing	419.37	1,314.36	2,500.00	1,185.64	52.57%
528 · Subscriptions	377.21	542.47	1,500.00	957.53	36.16%
529 · Advertising	(68.98)	(68.98)	1,500.00	1,568.98	-4.60%
530 · Insurance	-	3,613.00	12,000.00	8,387.00	30.11%
531 · Legal Costs	-	-	2,000.00	2,000.00	0.00%
532 · Professional Services	13,800.00	43,800.00	58,100.00	14,300.00	75.39%
533 · Computer Hardware and Software	3,676.51	7,376.51	25,000.00	17,623.49	29.51%
534 · Membership Dues	485.00	5,787.00	7,500.00	1,713.00	77.16%
535 · IT Services	1,786.50	5,572.50	10,000.00	4,427.50	55.73%
536 · Conferences and Training	2,309.96	4,985.42	18,000.00	13,014.58	27.70%
537 · Meetings	1,346.62	3,192.31	10,000.00	6,807.69	31.92%
550 · In-Kind Expenses	(76.42)	-	-	-	0.00%
555 · Miscellaneous Group	160.23	320.91	7,357.00	7,036.09	4.36%
590 · Pass-Thru Grant Expense	-	-	-	-	0.00%
<b>Total Expense</b>	<b>141,839.16</b>	<b>405,270.37</b>	<b>718,000.00</b>	<b>312,729.63</b>	<b>56.44%</b>
<b>Net Income</b>	<b>(7,945.87)</b>	<b>83,799.55</b>	<b>-</b>		

Percentage of year completed: 75%



February 19, 2019

Mr. SHANE WHITEHAIR  
Region VII PDC  
99 Edmiston Way Ste 225  
Buckhannon, WV 26201-8916

Dear SHANE,

The Esri Small Municipal and County Government Enterprise Agreement (EA) is a three-year agreement that will grant your organization access to Esri® term license software on an unlimited basis including maintenance on all software offered through the EA for the term of the agreement. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply geographic information system (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an enterprise agreement.

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Maintenance on all Esri software deployed under this agreement
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.

- The organization will provide an annual report of installed Esri software to Esri.
- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.
- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have. To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order: **"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."** Have it signed by an authorized representative of the organization.
2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri	e-mail: <a href="mailto:service@esri.com">service@esri.com</a> fax
Attn: Customer Service SG-EA	documents to: 909-307-3083
380 New York Street	
Redlands, CA 92373-8100	

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Daniel Peters



# Quotation # 20545124

Date: February 11, 2019

Environmental Systems Research Institute, Inc.  
380 New York St  
Redlands, CA 92373-8100  
Phone: 909-793-2853 Fax: 909-307-3049  
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 206670 Contract #

Region VII PDC  
99 Edmiston Way Ste 225  
Buckhannon, WV 26201-8916

ATTENTION: SHANE WHITEHAIR  
PHONE: (304) 472-6564  
FAX:

**To expedite your order, please attach a copy of this quotation to your purchase order.**  
**Quote is valid from: 02/11/2019 To: 05/12/2019**

Material	Qty	Description	Unit Price	Total
149390	1	Populations of 100,001 to 125,000 Small Government Term Enterprise License Agreement (Year One)	30,000.00	30,000.00
149390	1	Populations of 100,001 to 125,000 Small Government Term Enterprise License Agreement (Year Two)	30,000.00	30,000.00
149390	1	Populations of 100,001 to 125,000 Small Government Term Enterprise License Agreement (Year Three)	30,000.00	30,000.00
			Item Total:	90,000.00
			Subtotal:	90,000.00
			Sales Tax:	0.00
			Estimated Shipping & Handling(2 Day Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			<b>Total:</b>	<b>\$90,000.00</b>

The adjusted price of the Small Government Enterprise Agreement is to empower the Regional Planning Councils to support small, rural municipalities within their region. Communities that traditionally would not be able to afford high quality technology solutions now can benefit from modern technology to help with their specific needs. We believe that this Regional Data Sharing Platform is crucial in promoting technology, innovation and community investment to rural municipalities within West Virginia. Software is important in moving rural West Virginia forward, however Esri wants to help in more ways that just providing software.

Added on the quote are some optional items that include formal Instructor-Led Training that we suggest for your staff so that they can be given the education to optimize the Small Government Enterprise Agreement.

Rural communities rely heavily on the support of their Regional Planning Councils and we want to provide the necessary tools, at an affordable price, to make a difference to those communities.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**For questions contact:** Daniel Peters

**Email:** [daniel\\_peters@esri.com](mailto:daniel_peters@esri.com)

**Phone:** (909) 793-2853 x2842

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## Quotation # 20545124

Date: February 11, 2019

Customer # 206670 Contract #

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Buckhannon, WV 26201-8916

ATTENTION: SHANE WHITEHAIR  
PHONE: (304) 472-6564  
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**Email:** [daniel\\_peters@esri.com](mailto:daniel_peters@esri.com)

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